Comments:

- Affix label here-

Member ID: ___ ___ - ___ ___ - ___ ___ - ___

First Name ____________________ M.I. __________

Last Name ________________________________

Complete questions 1, 2, and 3 to initiate a search. Complete questions 4, 5 and 6 at conclusion of search. Complete Question 7 to document all attempts to locate participant.

1. Background of search
   1.1 Date of last contact with the WHI RC: ___ ___ - ___ ___ - ___ ___ (M/D/Y)
   1.2 Reasons for starting the search (more than one may apply):
      ___ WHI Extension Study participant has been identified as "lost to follow-up" (e.g., appears on WHIX 1591 – Participants Who Are Lost to Follow-up)
      ___ Incorrect, incomplete, or invalid mailing address
      ___ Telephone number is incorrect, disconnected, or no longer in service (optional search)
      ___ Other (Specify): ________________________________

2. Initiation Date: ___ ___ - ___ ___ - ___ ___ (M/D/Y)

3. Initiated By: ____________________________

Data enter questions 4, 5, and 6 at conclusion of search. (Update existing key-entered form; do not start a new form. Complete Form 9 – Participation Status for a change in participant follow-up status.)

4. Date Search Ended: ___ ___ - ___ ___ - ___ ___ (M/D/Y)

5. Search Ended By: ________________________

6. Search Result: (Required at conclusion of Lost-To-Follow-Up search)

☐ 1 The participant has been located.
   (If participant was lost-to-follow-up and has been found, complete and key enter Form 9 – Participation Status with updated follow-up status information.)
   (Includes deceased participants. Complete Form 120 – Initial Notification of Death for a participant identified as deceased.)

☐ 4 The participant could not be located.

Comments: ________________________________________________________

________________________________________

__________________________________________________________________
7. Record of attempts to locate a participant. Complete and document all relevant tasks associated with the Vital Status/Lost-to-Follow-Up search. (Use any, all, or other sources as available.) Note: all tasks may not apply.

a) Check **local telephone directory** for current telephone number and current address. ........................................... ___

b) Check with **directory assistance** for current phone number. ................................................................. ___

c) **Make phone calls to participant’s home** to verify address ............................................................... ___

d) **Mail a letter** to the last known address for the participant, requesting that she contact the RC ................................................................. ___

   Date_______________ Date_______________ Date_______________

e) **Make phone calls to personal contacts** listed on **Personal Information Update** ........................................... ___

   Date_______________ Date_______________ Date_______________

f) Contact any **other sources listed on Personal Information Update** ........................................................... ___

g) **Consult reverse directory** (Polk or Coles) and contact current resident and/or neighbors at last known address. .............. ................................................................. ___

h) Make phone calls to **physician/medical contacts** ................................................................. ___

   Date_______________ Date_______________ Date_______________

i) **Consult Post Office** for current address .................................................................................................. ___

j) **Mail a certified letter** (marked “restrictive delivery”) to the last known address for the participant, requesting that she contact the RC ................................................................. ___

   Date_______________ Date_______________

k) Check with the **Department of Motor Vehicles** for current address. ............................................................... ___

l) Check with **Social Security Administration** for vital status ........................................................................... ___

m) Conduct **Internet** search for lost-to-follow-up participant. See **Form 23 Instructions** for a variety of web sites. ____________

n) **Other (specify):** ................................................................................................................................. ___